Foster Township Board of Supervisors
Organization Meeting
MINUTES
January 6, 2020
6:30 P.M.

Call To Order
Pledge of Allegiance to the Flag and a Moment of Silence
Roll Call

Ms. Eckrote-Jones	Present
Mr. Pavuk	Present
Mr. Brogan	Present

Temporary Nominations

Temporary Chairman

Motion to nominate Jerry
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Temporary Secretary

Motion to nominate Georgiann
Motion by Jerry
Second by John
Roll Call Georgiann ____; John ____; Jerry ____;

Nominations

Chairman

Motion to nominate Jerry
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Vice-Chairman

Motion to nominate John
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Secretary-Treasurer

Motion to nominate Georgiann
Motion by John
Second by Jerry
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Secretary-Treasurer Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of $425 per month
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Roadmaster

Motion to nominate John
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Roadmaster Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of $300 per month
Motion by Jerry
Second by Georgiann
Roll Call Georgiann ; John ; Jerry ;

Working Supervisor Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of $12.00 per hr
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewer Liaison Position

Motion to appoint Jerry
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewer Liaison Compensation

Motion to recommend to Board of Auditors that compensation be set at the rate of $300 per month
Motion by
Second by
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Municipal Secretary/Director of Finance and Accounting

Motion to appoint Brittany Majewski
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Municipal Secretary/Director of Finance & Accounting Compensation

Motion to set compensation at $17.00 per hr
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Billing Clerk

Motion to appoint Jane Boyle
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Billing Clerk Compensation
Motion to set compensation at $11.00 per hr
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Code Enforcement / Zoning Officer
Motion to appoint Keith Wheeler
Motion by Georgiann
Second by Jerry
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Code Enforcement / Zoning Officer Compensation
Motion to set compensation at $500 per month
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Alternate Code Enforcement / Zoning Officer
Motion to appoint OPEN
Motion by Georgiann
Second by Jerry
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Recycling Center Coordinator Compensation
Motion to set compensation at $10.50 per hr
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewage Enforcement Officer
Motion to appoint Dave Popiak
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Sewage Enforcement Officer Compensation
Motion to set compensation at Published Rates
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Alternate Sewage Enforcement Officer
Motion to appoint Maureen Minnick
Motion by Georgiann
Second by Jerry
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Alternate Sewage Enforcement Officer Compensation
Motion to set compensation at Published Rates
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Emergency Management Coordinator
Motion to appoint George Gera
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Tax Collector Compensation
Motion to set compensation at 5%
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Rate of Pay For Temporary Part-Time Truck & Equipment Operators
Motion to set Rate of Pay at $14.00 per hour
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Amount of Bond for Secretary / Treasurer
Motion to set amount of Bond at $1,000,000
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Amount of Bond for Municipal Secretary/Director of Finance and Accounting
Motion to set amount of Bond at $300,000
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Solicitor
Motion to appoint Karpowich Law Office
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Solicitor Compensation
Motion to set compensation at $100 per hr
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Planning Commission Solicitor

Motion to appoint Karpowich Law Office
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Planning Commission Solicitor Compensation

Motion to set compensation at $90.00 per hr
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board Solicitor

Motion to appoint Senape & Associates
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board Solicitor Compensation

Motion to set compensation at $90.00 per hr
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Engineer

Motion to appoint Entech & PennEastern
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Engineer Compensation

Motion to set compensation at Published Rates
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Planning Consultant (2019 was Jack Varaly)

Motion to appoint Jack Varaly
Motion by Georgiann
Second by Jerry
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Planning Consultant Compensation

Motion to set compensation at Published Rates
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Vacancy Board
Motion to appoint Robert Dziak
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Planning Commission
Motion to appoint John Pavuk for a four (4) year term, to expire December 31, 2023
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board
Resolution to affirm appointment of Gregory Capozzelli , to a five (5) year term to expire December 31, 2024, on the Zoning Hearing Board
Motion to adopt Resolution #1 John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Zoning Hearing Board Alternate
Motion to appoint Bonnie Manherz for a five (5) year term, to expire December 31, 2024
Motion by Georgiann
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Appeals Board (5yr)
Motion to appoint Adam Gerlach
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Appeals Board Solicitor
Motion to appoint Slusser Law Firm
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Appeals Board Solicitor Compensation
Motion to set compensation at $75.00 per hr
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Liaison to FMA
Motion to appoint Ray Clymer
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Depository

Motion to appoint Community Bank
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Newspaper of General Circulation

Motion to appoint Standard Speaker
Motion by Jerry
Second by Georgiann
Roll Call Georgiann ____; John ____; Jerry ____;

Board of Supervisors Meetings - Date, Time and Place

Motion to set date, time and place as follows:

Monday, January 6 immediately following reorg.
Wednesday, February 12 at 6:30 PM
Wednesday, March 11 at 6:30 PM
Wednesday, April 8 at 6:30 PM
Wednesday, May 13 at 6:30 PM
Wednesday, June 10 at 6:30 PM
Wednesday, July 8 at 6:30 PM
Wednesday, August 12 at 6:30 PM
Wednesday, September 9 at 6:30 PM
Wednesday, October 14 at 6:30 PM
*Wednesday, November 4 at 6:30 PM
Wednesday, December 9 at 6:30 PM

at the Foster Township Municipal Building, 1000 Wyoming Ave., Freeland, Pa 18224

Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Delegates to State Association's Annual Convention

Motion to appoint delegate(s) Georgiann
Motion by Jerry
Second by John
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Voting Delegate To State Association's Annual Convention

Motion to appoint Voting Delegate John
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Representative to Mountain City Council of Governments

Motion to appoint representative and alternate to Mountain City Council of Governments Jerry
Motion by John
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Township Observed Holidays

New Year's Day (*) (**)
Presidents Day (*) (**)
Good Friday (*) (**)
Easter Monday (*) (**)
Memorial Day (*) (**)
Fourth of July (*) (**)
Labor Day (*) (**)
General Election Day (*) (**)
Veterans Day (*) (**)
Thanksgiving Day (*) (**)
Friday after Thanksgiving (*) (**)
First Day of Buck (*)
Christmas Day (*) (**)
Christmas Eve (*) (**)

Notes:
(*) Paid holidays for union employees
(**) Holidays that Municipal Building is closed

Motion by Georgiann
Second by Jerry
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Mileage Rate To Be Paid By Township

Motion to set mileage rate at $0.575 per mile
Motion by Jerry
Second by Georgiann
Roll Call Georgiann Y ; John Y ; Jerry Y ;

Adjournment

Georgiann made the motion to adjourn. John seconds. Roll Call was Yes by all.

Barbara Majauski